

Kingspan

Oil /Water Separator

COMMISSIONING DETAILS

It is important and part of planning/building regulation that you have your Oil /Water Separator installed correctly and accompanied by a commissioning certificate.

Below we include details of each.

Date: _____ Product code: _____ Delivery date or order number: _____
 Site Contact Name: _____ Site Contact Number: _____
 Site Contact Email: _____
 Site Address: _____
 Postcode: _____ Eircode: _____ What3Words: _____

Please provide the new owner's details below:

Customer Name: _____ Customer Contact Number: _____
 Customer Email: _____

Standard Commissioning

This requires that the unit has been installed by the main contractor in line with the provided installation guidelines.

This includes the following:

- Tank installed flat and level with safe working area around the perimeter.
- All incoming and outgoing pipework has been connected.
- Alarm (if specified) has been fixed in a secure position with a live mains supply connected.
- Alarm cables have been ducted and laid between the alarm and separator.

The following will then be carried out by a Kingspan Service Engineer:

- Remove covers and allow the system to vent (only covers removable by one man can be lifted. If the cover is deemed to be too heavy for one man then this should be noted on the check sheet.)
- Check the coalescer is fitted correctly.
- Connect the probe to the incoming cables.
- Ensure the junction box to extend oil probe is intrinsically safe junction box.
- Place the probe in the correct aperture.
- Confirm location of vent points:

On completion we will provide a site specific commissioning certificate.

If any of the above is not in place at the time our engineer is on site, or should any additional works outside the listed commissioning details be required (as per the scope of works), this may be subject to further charges.

Signed: _____ Position: _____

Date: _____

On completion a report will be issued highlighting any faults/recommendations. A commissioning certificate will be issued if all is in order.

Having completed the above please sign and return to commissioning@kingspan.com

For further information please contact: UK Tel: 0333 240 6868 | IRL Tel: 0818 543 500

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PRE-COMMISSIONING CHECKLIST

Having agreed to Kingspan commissioning it is important that the unit is ready for our engineer. To prevent any additional charges, please complete the following pre-commissioning checklist.

Please note - the commissioning visit can take up to 10 working days on receipt of your completed commissioning checklist

General	1. Has this unit been installed as per our installation and operational guidelines	Yes	No
	2. Have the separator access chambers been extended onsite?	Yes	No
	2a. If Yes to question 2, by how many metres?		metres
	2b. If Yes to question 2, is your cable duct safely accessible at ground level?	Yes	No
	3. Have the inlet/outlet connections been made and sealed?	Yes	No
	4. If the tank has been supplied with an extension, have the supplied lifting chains been fitted? <i>If answer is NO, these will need to be fitted prior to the commissioning visit</i>	Yes	No
	5. Is the water level up to the outlet?	Yes	No
	6. Is the tank free from rubble/building material?	Yes	No
	7. Is there an oil/separator alarm to be commissioned?	Yes	No
	8. If yes, please confirm that you have both a panel & a probe on site.	Yes	No
	9. All Kingspan Separators have a pre-installed oil alarm tube. Has this been extended to ground level or made accessible for install of your oil alarm? <i>If answer is NO please contact our office as alarms can not be installed outside the pre-installed Oil Probe tube and additional work maybe required</i>	Yes	No
	10. Has an alarm system been installed and fitted as per installation guidelines, connected to mains power supply and made live?	Yes	No
	11. Can you confirm the distance from the kingspan separator back to the oil alarm?		metres
	12. If you have extended the cable can you confirm this is pulled through the ducts and ready for connection? <i>If no, this may be a type 2 commissioning and require two engineers</i>	Yes	No
13. Have vents been installed as per local building regulations? <i>(If you are unsure please speak to your local council about building regulations around venting of your system and please be aware regulations in England/Scotland/Wales/N. Ireland and Ireland may offer)</i>	Yes	No	
14. Pre-commissioning photos are mandatory prior to commissioning of unit installation and panels. Please confirm these have been provided. <i>If answer is No please be advised this may delay your checklist being reviewed and passed to our scheduling department.</i>	Yes	No	
Special Site Requirements	Is site induction applicable?	Yes	No
	If so what is the average time? <i>Answer in minutes and add NOTE Standard commission including up to 15 minutes induction. Anything over 15 minutes you will need to advise our office and additional costs will be charged.</i>		minutes
	Do you require a risk assessment or method statement for the commissioning visit? <i>If Yes, please provide details of all documents required prior to the engineer's visits including contact email and number for these to be forwarded if different from the contact number and email provided at top of checklist. Office holds all engineers training records and certificates. If you require these for visit please detail what certificates you require e.g. Confined Space Pass etc.</i>	Yes	No
	Is there access restriction to your separator that will prevent normal access for engineers? e.g. located below decking or traffic area etc Please state any other site specific requirements here:	Yes	No

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